

## ROUTING AND TRANSMITTAL SLIP

Date

TO: (Name, office symbol, room number,  
building, Agency/Post)

Initials

Date

1. EO/DDA

JH

10/6

2. ADDA

JH

20 JUN 1983

3. DDA

JH

17 JUN 1983

4.

5.

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

## REMARKS

1-2/3: Suggest you provide  
info at our next staff mtg.



DDA REGISTRY  
FILE: 1-4

STAT

DO NOT use this form as a RECORD of approvals, concurrences, disposals,  
clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)

Room No.—Bldg.

Phone No.

Central Intelligence Agency  
Washington, D.C. 20505

DD/A Registry

83-1436/4

9 June 1983

Executive Director

Executive Registry

NOTE FOR: DDA

83-2994/3

Thanks for your quick response to my call for Information Systems Board and Working Group members. You have indeed fielded an all-star team. I am pleased that all the Directorates recognize the Agency's need for improved information systems management and have put forth their best.

Thanks also for including [redacted] - he will be a valuable player. Unless you have strong preferences otherwise, I would like OIS to be an advisory member, at least at first, in order to maintain a balance between information system users and suppliers.

My initial thinking on the Working Groups is that membership should be flexible, with players added or traded as issues or expertise warrants, and that the six groups will select their own additional members, chairpersons, and methods of operation. Each Board member will monitor at least one working group, and I hope to assign volunteers for that duty at the first Board meeting, now planned for the week of 27 June. My staff will contact your representatives directly to arrange specific times for the first Board and Working Group meetings.



ALL PORTIONS CONFIDENTIAL

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ODP Representation

Computer Security

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Requirements and Technology Acquisition

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Executive Information System

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Workstation Environment

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Artificial Intelligence Applications

25X1

Information Services Planning

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